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**TIER 4**

**Assessment entry form – May 2025**

Assessment entry closing date: **04 April 2025**

Assessment submission deadline: **16 May 2025**

1. **Learner details**

*NEW LEARNERS: If you have applied for ABE membership, please submit your examination entry form now. Do not wait until you have received your ABE learner number.*

*Complete in BLOCK CAPITALS and send to ABE together with your selection of unit entries and the correct payment.*

*ABE is committed to protecting your personal information in line with the General Data Protection Regulation (GDPR) and will not share your details with third parties without prior consent.*

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| First / Given name |  | | | | | | | | | | |
| Surname / Family name |  | | | | | | | | | | |
| Date of birth | D D / M M / Y Y Y Y | | ABE Learner No. | |  |  | |  |  |  |  |
| Full address |  | | | | | | | | | | |
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|  | | | | | | | | | | |
| Country |  | | Postcode | | |  | | | | |
| Email |  | | | | | | | | | | |
| College name – This must be provided. If studying privately, please put Private Learner |  | | | | | | | | | | |
| **For Private Learners:** |  | | | | | | | | | | |

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|  | **Please tick this box to confirm that you have read and understood the Private Learner T&Cs available on the ABE portal.**  ***\*To enter for the session, your ABE account must be active.*** |

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**2. Payment details**

* Payment must be made by £ sterling cheque / draft drawn on a UK bank, by postal order (UK only) or by credit / debit card. Payment in other currencies cannot be accepted.
* Assessment entry forms will not be accepted unless accompanied by the correct payment. Please write your full name and membership number on back of cheque/bank draft. Cheques and bank drafts must be made payable to ABE Global Limited.
* Emailed assessment entry forms will only be accepted if payment is made by credit/debit card and sent to Admissions@abeuk.com. Forms with photocopies of bank drafts/cheques will not be accepted. Please do not both email and post your examination entry form.
* Payment for assessment fees is non-transferable. For information on our refund policy please visit the ABE website.

*(Tick method of payment)*

Total payment submitted:

**£**

I have enclosed postal order / cheque / draft no(s): **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

I have paid via Convera GlobalPay. Payment reference number (EB number

available on receipt): **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Deduct from the credit balance I have in my ABE account.

Deduct from my credit / debit card details below:

**Credit/Debit card payment form**

I authorise you to deduct the amount of £ \_\_\_\_\_\_\_ from my **Visa / Delta / MasterCard / Diners / JCB** *(delete as applicable)*

**Card number**

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| **Expiry date** |  | **SECURITY CODE** (last three digits on the signature strip on back of card) | | | | |
| M M / Y Y |  | *You must give the security code for payment to be accepted* | | | | |
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*Complete clearly in BLOCK CAPITALS*

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| Cardholder’s name |  | | | |
| Cardholder’s full address |  | | | |
| Country |  | Postcode |  |
| Telephone no. |  | | | |
| Cardholder’s signature |  | | Date |  |

**3. Units entered**

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| Full Name | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | ABE Learner No. | | | | | |
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Indicate which unit(s) you wish to enter by CROSSING the relevant box ⮽

Assessment method **(E) = Open Book Examination**

**(A) = Assignment**

**(T) = Timed Examination**

**Business Management** A group of people with different colors

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|  |  |
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| **Level 3 - First sitting is included in registration fee.** | |
| Business Essentials (E)   |  | | --- | | **Level 4 Foundation- £40 per unit** | | Dynamic Business Environments (E)  Finance for Managers(E)  Employability and Self-Development (A)  Enterprising Organisations (E) | |  |
| **Level 4 Diploma- £40 per unit** |  |
| Dynamic Business Environments (E)  Dynamic and Collaborative Teams (T)  Employability and Self-Development (A)  Enterprising Organisations (E) | Finance for Managers (E)  Introduction to Entrepreneurship (A)  Introduction to Quantitative Methods (T)  Project Management (T) |
| **Level 5 - £50 per unit** |  |
| Effective Financial Management (E)  Innovation and Business Performance (E)  International Business Economics and Markets (E)  Managing Agile Organisations and People (A) | ***Optional units:***  Analytical Decision-making (E)  Managing Stakeholder Relationships (A)  Operations Management (A) |
| **Level 6 - £50 per unit** |  |
| Business Ethics and Sustainability (E)  Business Strategy and Decision-making (E)  Developing International Markets (E)  Leading Strategic Change (A) | ***Optional units:***  Advanced Project Management (E)  Corporate Finance (E)  Strategic Stakeholder Relationships (A) |

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**Business Management and HR** A group of people with different colors

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| **Level 4 - £40 per unit** |  |
| Dynamic Business Environments (E)  Enterprising Organisations (E)  Employability and Self-Development (A)  Finance for Managers (E) | Introduction to Entrepreneurship (A)  Introduction to Quantitative Methods (T)  Principles of HR (T)  Project Management (T) |
| **Level 5 - £50 per unit** |  |
| Effective Financial Management (E)  Innovation and Business Performance (E)  International Business Economics and Markets (E)  Managing Agile Organisations and People (A) | ***Optional units:***  Employee Engagement (A)  Human Resource Management (E)  The HR Professional (E) |
| **Level 6 - £50 per unit** |  |
| Business Ethics and Sustainability (E)  Business Strategy and Decision-making (E)  Developing International Markets (E)  Leading Strategic Change (A) | ***Optional units:***  Contemporary Developments in Global HRM (A)  Organisational Design, Development and Performance (A)  Strategic HRM (A) |

A red and white dart in the center of a target

AI-generated content may be incorrect.

**Business Management and Marketing**

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| **Level 4 - £40 per unit** |  |
| Dynamic Business Environments (E)  Enterprising Organisations (E)  Employability and Self-Development (A)  Finance for Managers (E) | □ Introduction to Entrepreneurship (A)  □ Introduction to Quantitative Methods (T)  □ Project Management (T)  □ Principles of Marketing Practice (T) |
| **Level 5 - £50 per unit** |  |
| □ Effective Financial Management (E)  □ Innovation and Business Performance (E)  □ International Business Economics and Markets (E)  □ Managing Agile Organisations and People (A) | ***Optional units:***  □ Buyer and Consumer Behaviour (A)  □ Integrated Marketing Communications (E)  □ Societal and Social Marketing (E) |
| **Level 6 - £50 per unit** |  |
| □ Business Ethics and Sustainability (E)  □ Business Strategy and Decision-making (E)  □ Developing International Markets (E)  □ Leading Strategic Change (A) | ***Optional units:***  □ Digital Marketing Strategy (E)  □ Strategic Marketing (E)  □ Strategic Marketing Relationships (A) |

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**Business Management and Leadership**

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| **Level 5 - £50 per unit** |  |
| □ Effective Financial Management (E)  □ Innovation and Business Performance (E)  □ International Business Economics and Markets (E)  □ Managing Agile Organisations and People (A) | ***Optional units:***  □ Authentic Leadership (A)  □ Leading a Safe and Healthy Work Environment (A)  □ Workplace Coaching and Mentoring (A) |

*Send by email or post to:*

To make your payment, please select ‘General Payments’ under ‘Method of Payment’ and enter the amount you wish to pay in British pound sterling (GBP). **After completing the payment, email this form to finance@abeuk.com and admissions@abeuk.com along with the Convera payment reference** so we can process your request.

[Convera online payment link >](https://students.convera.com/geo-buyer/abe#!/)

If the payment link is not working, please copy and paste this into your browser: <https://students.convera.com/geo-buyer/abe#!/>

**Email**: admissions@abeuk.com (we cannot accept emails if paying by cheque / draft / postal order)

**Post**: ABE, New Malden Business Centre, 46/50 Coombe Road, New Malden, Surrey, KT3 4QF

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